



## ACADEMIC COUNCIL MEETING MINUTES November 8, 2007

### Members:

Council Chair: Dr. Laurie Nock  
Council Vice-Chair: Mr. Evans Forsyth

President: Mr. Don Gnatiuk  
Vice President Academic: Mr. Doug Hart  
Director, Student Services: Ms. Jean Nordin  
Deans: Ms. Jane Friesen  
Dr. Scott McAlpine

***Notice of Absence***

Academic Staff Association: Dr. George Ding  
Ms. Nancy Fraser  
Ms. Joan Godbout  
Ms. Shonda Holt  
Ms. Karen Kennedy  
Ms. Dianne McDonald  
Dr. Weixing Tan  
Ms. Carolyn Vasileiou

Students' Association: Ms. Amber Amy  
Ms. Lurrán Armagost  
Mr. Andrew Chappell  
Ms. Vanessa Maisonneuve  
Mr. Samuel Oyemala  
Mr. Rory Tarant  
Mr. Cory Tretiak

***Notice of Absence***

***Notice of Absence***

Employees' Association: Mr. Gordon Pellerin  
Ms. Joanne Stiles  
Ms. Jill Thomson

Community Members: Mr. Dennis Fedeyko

***Notice of Absence***

Guests: Mr. Doug Frattini  
Ms. Janet Longmate

**3360 CALL TO ORDER**

The Chair called the meeting to order at 4:02 p.m.

**3361 APPROVAL OF AGENDA**

MOVED S. McAlpine, SECONDED by J. Thomson that the agenda of November 8, 2007 be approved with the following amendment:

- Defer Item 8.2: Waitlists until the President is available to attend for discussion

CARRIED

**3362 MINUTES OF OCTOBER 11, 2007**

MOVED by J. Friesen, SECONDED by J. Stiles that the Minutes of October 11, 2007 be approved with the following change:

Page 2432, Item 3357, Third Paragraph, First Sentence: Replace the word “instructor” with the word “professor”.

CARRIED

Abstained – N. Fraser

**3363 ACADEMIC COUNCIL MEMBERSHIP*****Public Member Nomination***

The Nominating Committee of Academic Council has brought forward Ms. Janet Longmate’s name for the position of public board member position on Academic Council. Ms. Longmate has recently completed a two-year term as public member appointed to Academic Council and is being recommended for a second two-year term.

MOVED by J. Thomson, SECONDED by E. Forsyth that Ms. Janet Longmate be recommended to the Board of Governors to serve as a public member of Academic Council for a two-year term ending June 30, 2009.

CARRIED

**3364 ORIENTATION TO ACADEMIC COUNCIL**

The Chair provided an orientation of Academic Council to members. The information presented was prepared by the past Academic Council Chair, Mr. Bruce MacDonald. The presentation included such topics as:

- Membership
- Powers and Duties
- Functions and Responsibilities
- Specific Duties
- Committees
- Individual Responsibilities

**3365 ACADEMIC POLICIES*****Guidelines for Academic Schedule***

The Guidelines for Academic Schedule Policy was presented by J. Nordin for approval.

MOVED by J. Nordin, SECONDED by L. Armagost to approve the Guidelines for Academic Schedule Policy as presented with the following amendments:

- Item 1.4: Drop/Add Registration Deadlines and Other Grade Related Deadlines ***for fall and winter semesters***
- Item 1.8.3: Normally there will be five ~~working~~ ***business*** days between the last day of examinations in the fall semester and the first day of classes in the winter ~~term~~ ***semester***.

CARRIED

There was some discussion regarding the rationale behind determining the scheduling of the Winter Break.

MOVED by J. Stiles, SECONDED by V. Maisonneuve that Item 1.10.11, "Winter Break - whenever possible to be scheduled to coincide with winter break at the University of Alberta" be changed to read, "Winter Break will be scheduled in accordance with the interests of GPRC students".

CARRIED

***2008-2009 Academic Schedule***

J. Nordin presented the 2008-2009 Academic Schedule to Council for approval with the following corrections:

- Applications for September 2008 for Nursing and Power Engineering arriving after February 29, ~~2008~~ ***2009*** may not be considered.
- Students withdrawing after September 30 through to October 31 will be assessed ~~25~~ ***75*** percent of tuition fees for withdrawn courses.
- Student withdrawing after January 30 through to February 27 will be assessed ~~25~~ ***75*** percent of tuition fees for withdrawn courses.
- Add: April 25, 2009 – Exams continue

MOVED by S. McAlpine, SECONDED by N. Fraser that the 2008-2009 Academic Schedule be approved with the above-noted corrections.

CARRIED

**3366 COMMITTEE REPORTS*****Curriculum Committee Minutes of October 30, 2007***

Academic Council received the Curriculum Committee Minutes of October 30, 2007.

MOVED by D. McDonald, SECONDED by W. Tan that Academic Council accepts the recommendations in the Curriculum Committee Minutes of October 30, 2007.

CARRIED

In approving the October 30, 2007 recommendations of the Curriculum Committee, the following motions were approved:

**PC0110 3(3-0-0.5) HS Physics Grade 10 Equivalent**

MOTION: Recommend Academic Council approve the change in course description and the addition of the description note.

Moved: S. Sandhu                      Seconded: S. McAlpine

CARRIED

**SC0110 5(5.5-0-1.5) HS Science Grade 10: Biology and Chemistry Equivalent**

MOTION: Recommend Academic Council approve the addition of SC0110 5(5.5-0-1.5) HS Science Grade 10: Biology and Chemistry Equivalent and delete course BI0110 3(6-0-1.5) HS Biology Grade 10 Equivalent and CH0110 3(6-0-1.5) HS Chemistry Grade 10 Equivalent

Moved: S. Sandhu                      Seconded: S. McAlpine

CARRIED

**BI0120 5(4-0-2) HS Biology Grade 11 Equivalent**

MOTION: Recommend Academic Council approve the change in the course description and change prerequisites to SC0110 or BI0110 and CH0110, EN0110 and MA0100; or "Science 10 (see page 48)\*", EN0120 placement and MA0110 placement

Moved: S. Sandhu                      Seconded: I. Forbes

CARRIED

\*The change of pre-requisite on the curriculum change form reads "Science 10 (see page 48)". The Committee agreed the course description will state the actual words shown on page 48, rather than a reference to a page number.

**BI0130 5(5-0-1.4) HS Biology Grade 12 Equivalent**

MOTION: Recommend Academic Council approve the change in course description and change prerequisites to BI0120 or "equivalent (see page 48)\*", EN0120, and MA0110; or (Science 30, EN0130 placement and MA0120 placement)

Moved: S. Sandhu                      Seconded: S. McAlpine

CARRIED

\* The change of prerequisite on the curriculum change form reads “equivalent (see page 48)”. The Committee agreed the course description will state the actual words shown on page 48, rather than a reference to a page number.

**CH0120 5(4-0-2) HS Chemistry Grade 11 Equivalent**

MOTION: Recommend Academic Council approve the change in course description and change in prerequisites to “CH0110 or SC0110 or “Science 10 (see page 48)”\* and MA0110 or MA0120 placement”. Further recommend the deletion of co requisite “MA0110 is required when students do not present successful completion of MA0100 or equivalent”.

Moved: S. Sandhu                      Seconded: S. McAlpine

CARRIED

\* The change of prerequisite on the curriculum change form reads “Science 10(see page 48)”. The Committee agreed the course description will state the actual words shown on page 48, rather than a reference to a page number.

**CH0130 5(5-0-1.5) HS Chemistry Grade 12 Equivalent**

MOTION: Recommend Academic Council approve the change in course description and change in prerequisite to “CH0120 or equivalent, and “MA0110 (see page 48)”.\*

Moved: S. Sandhu                      Seconded: S. McAlpine

CARRIED

\* The change of the prerequisites on the curriculum change form reads “MA0110 (see page 48)”. The Committee agreed the course description will state the actual words shown on page 48, rather than a reference to a page number.

**CD1045 3(0-1-7) Practicum I**

MOTION: Recommend Academic Council approve the change in prerequisites from “30 Hours of Early Learning and Child Care course work or consent of the Department” to “CD1011, CD1000, CD1050”.

Moved: K. Kennedy                      Seconded: S. McAlpine

CARRIED

**CD1045 3(0-1-7) Practicum I**

**CD1145 5(0-2-28) Practicum II**

MOTION: Recommend Academic Council approve the increase in hours to CD1045 3(0-1.5-8) and CD1145 5(0-2-32).

Moved: K. Kennedy                      Seconded: S. McAlpine

CARRIED

**Anthropology Curriculum**

MOTION (Tabled at the October 2, 2007 meeting): Recommend Academic Council approve the change to the Anthropology Curriculum to reflect the following changes to the second year:

Second Year, 30 credits

AN2070 (3)

Two AN2xxx (6)

Options (21) chosen from the remaining Basic Requirements or Options, AN2060 (3) is recommended.

Moved: R. Gadacz

Seconded: S. McAlpine

CARRIED

**Helitack Type IH Firefighting certification**

MOTION: Recommend Academic Council approve the change in program requirements for the Sustainable Forest Technology Diploma program from Wildland Firefighting Type II certification and Wildland Fire Observations and Origin Scene Protection for First Responders to Helitack Type IH Firefighting certification.

Moved: T. McLeister

Seconded: I. Forbes

CARRIED

**Alberta Regeneration Survey certification**

MOTION: Recommend Academic Council approve the change in program requirement for the Sustainable Forest Technology Diploma program from Alberta Regenerations Survey certification to Alberta Regeneration Survey.

Moved: T. McLeister

Seconded: S. McAlpine

CARRIED

**Sociology Curriculum**

MOTION: Recommend Academic Council approve the change to the Sociology Curriculum to the following:

First Year, 30 credits

Junior English (6)

SO1000 (3)

SO1010 (3) or SO1020 (3)

Options (18) chosen from Basic Requirements or Options

Second year, 30 credits

Sociology options (6) or more, chosen from 2000-level Sociology courses

Sociology options (6) or more, chosen from 3000-level Sociology courses

Options (18 or fewer) chosen from the remaining Basic Requirements/Options

Moved: R. Gadacz

Seconded: S. McAlpine

CARRIED

**OA1231 1.5(0-0-2.5) Skill Building I****OA1232 1.5(0-0-2.5) Skill Building II**

MOTION: Recommend Academic Council approve the change in contact hours from 2.5 hours to 3 hours to reflect timetable changes.

Moved: L. Jacula

Seconded: T. McLeister

CARRIED

**Department of Business Administration and Commerce**

MOTION: Recommend Academic Council approve a department name change from "Department of Business Administration and Commerce" to "Department of Business".

Moved: P. Coristine

Seconded: L. Richard

CARRIED

**Hospitality and Tourism Program**

MOTION: Recommend Academic Council approve the change of options for the Hospitality and Tourism program from "Four Options (12) chosen from: BA2010; BA2070; BA2190; BA2240; BA2240; BA2550; BA2710" to "Four options (12) chosen from the following and to include 2 Business Options, and 2 other approved options applicable to the student's chosen career path.

Recommended options: BA1510; BA1120; Senior Marketing Option; BA2010; BA2070; BA2190; BA2240; BA2710".

Moved: P. Coristine

Seconded: S. McAlpine

CARRIED

**HP1240 3(3-0-2) Hospitality Seminar I**

MOTION: Recommend Academic Council approve the course name change to Hospitality Practicum I; change hours from "3-0-2" to "0-1-4"; change co requisite from "HP1230" to "HP1220" and change course description as presented.

Moved: P. Coristine

Seconded: S. Sandhu

CARRIED

**HP2270 3(3-0-2) Seminar & Practicum II**

MOTION: Recommend Academic Council approve the course name change to Hospitality Practicum II; change hours from "3-0-2" to "0-1-4"; change prerequisite from no prerequisite to "HP1240" and change course description as presented.

Moved: P. Coristine

Seconded: S. McAlpine

CARRIED

**HP2250 3(3-0-1) Heritage Interpretation and Adventure Ecotourism**

MOTION: Recommend Academic Council approve the course name change to Alternative Tourism and change course description as presented.

Moved: P. Coristine

Seconded: L. Richard

CARRIED

**DR3530 3(0-0-6) UT Scene Study I**

MOTION: Recommend Academic Council approve the change in prerequisite from "DR1490" to "DR1490 or consent of instructor".

Moved: I. Forbes

Seconded: L. Richard

CARRIED

**ID2010 3(3-0-0) UT Interdisciplinary Topics in Culture: Masterpieces and Practice**

MOTION: Recommend Academic Council approve the change to the course description to add drama as a topic in the course content.

Moved: I. Forbes

Seconded: S. McAlpine

CARRIED

***Program Review Committee***

J. Friesen provided an update on the Program Review Committee on behalf of Mr. Doug Hart , Chair of the Program Review Committee.

She noted that the Program Review Committee held its first meeting on October 26, 2007. The committee is working on a Terms of Reference which will be presented for approval at the December meeting of Academic Council.

At this time, the Academic Upgrading Program, Business Administration Program and Administrative Technology Program are all scheduled to undergo a comprehensive review in the 2007-2008 academic year.

**3367 ACADEMIC ISSUES*****Program Reports – Hospitality and Tourism***

Mr. Doug Frattini, Chair of Business Administration and Commerce, provided members with a presentation on the Hospitality and Tourism program which is currently in its second year.

The program has been a success with very good enrolment and overwhelming support from the business community. The program has undergone some challenges this year with changes in personnel in the School of Business in addition to trying to hire a second instructor for the program. Hospitality and Tourism instructor, Ms. Caroyln Vasileiou, has been called upon to shoulder much of the responsibility for the program.



The department is examining block transfer agreements with provincial, national and international institutions.

***Griffith University Articulation Agreement***

J. Friesen provided information regarding Griffith University and their interest to sign articulation agreements for a number of different programs at GPRC. Griffith University, is a five-campus university which is located in Australia's Brisbane – Gold Coast corridor region. The university has approximately 34,000 students, including 7,000 international students. These articulation agreements will provide opportunities for GPRC students wishing to continue their studies abroad.

**3368 OPEN DISCUSSION**

Members discussed the December meeting date of Academic Council. The meeting is scheduled for Thursday, December 13<sup>th</sup>, however the Board of Governors will be meeting in the President's Board room at the same time.

The Chair looked for advice from members regarding whether to keep the Academic Council meeting on December 13<sup>th</sup> and find another location or change the Academic Council meeting to another day when the President's Board room is available.

Members agreed to keep the meeting date of December 13<sup>th</sup> and to find another suitable room.

**3369 ADJOURNMENT**

Meeting was adjourned at 5:55 p.m.

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Dr. Laurie Nock, Chair

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Ms. Wanda Moen, Records

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