



ACADEMIC COUNCIL MEETING MINUTES

9 January 2020

Members:

Council Chair:

Denise Nowicki

Council Vice-Chair:

Joshua Calkins

President:

Robert Murray | **Notice of Absence**

Vice-President Academics and Research:

Tim Heath

Deans:

Chris Laue

Brian Redmond

Darlene MacDonald

Academic Staff Association:

Lori Bombier

Delbert Lubeck

Denise Nowicki

Lorelle Warr

Misha Albert

Kieren Bailey

Theresa Evans

| **Notice of Absence**

Deena Honan

| **Notice of Absence**

Chantelle LaMotte

| **Notice of Absence**

Christy Barlund

Alternates

Bruce Galenza

Cara Leaf

| *For Theresa Evans*

Murrielle Michaud

Susan Moodie

Geoff Whittall

Students' Association:

Lindsay Comeau

| **Notice of Absence**

Jasbelle Leal

| **Notice of Absence**

Devyn Charles

| **Notice of Absence**

Emma Doris

Joshua Calkins

Muhammad Ali Shahid

Medgar Barnes

| **Notice of Absence**

Jasmeet Minhas

| **Notice of Absence**

Fredd Ajayi

| **Notice of Absence**

Navpreet Minhas

Dravjot Minhas

Employees' Association:

Lana Bennett

Carla Dodd

Alternate

Chad Boone

Alberta Union of Provincial Employees: Stacey Basnett
Alaina Archibald

|Notice of Absence

Community Members: Nick Radujko
Sandra Impey

|Notice of Absence

4046 CALL TO ORDER

The chair called the meeting to order at 4:07 p.m.

4047 APPROVAL OF AGENDA

The agenda was approved by consensus as presented.

4048 APPROVAL OF ACADEMIC COUNCIL MINUTES

The minutes of December 12, 2019 were approved by consensus as presented.

4049 COMMITTEE REPORTS

Convocation Committee

Academic Council received the 6 January 2020 Convocation Minutes as information.

MOVED by; Darlene MacDonald and **SECONDED** by; Joshua Calkins that, Academic Council approve the recommendations contained within the 6 January 2020 Convocation Minutes.

Convocation Terms of Reference

MOVED by; Darlene MacDonald and **SECONDED** by; Emma Doris that, Academic Council approve the Convocation Terms of Reference as presented with the following amendments:

1. Remove the President and CEO from the membership
2. Addition of one representative from the Circle of Indigenous Students

CARRIED

Curriculum Committee

Academic Council received the 18 December 2019 Curriculum Committee Minutes as information.

MOVED by; Darlene MacDonald and **SECONDED** by; Chris Laue that, Academic Council approve the recommendations contained within the 18 December 2019 Curriculum Committee Minutes.

CARRIED

In approving the 18 December 2019 recommendations of the Curriculum Committee, the following recommendations were approved:

Arts and Education

MA2600 Topics in Mathematics

Approve a change to MA2600 Topics in Mathematics, changing the course name to Mathematical Reasoning for Teachers and changing the hours from 3(3-2-0) 75 Hours to 3(3-1-0) 60 Hours

Fine Arts

DD1083 Sound Design for Film and Video

Approve a change to the course name and number from DD1083 Sound design for Film and Video to MU1083 Sound Design for Visual Media and a change to the course description to read, "This course is an exploration of the elements of Sound Design for film, video games, theatre, visual arts or other multimedia production. Students will be introduced to the historical, theoretical and practical applications of creating Sound Design for moving image. The elements of the soundtrack: dialogue, ambience, Foley, sound effects and music will be fully explored. Students will be required to design record and sculpt Sound Designs for various projects that require synchronized sound to picture. The concepts of listening, analysis, composition, function and psychology of soundscapes will be covered; as will be the use of Sound Design as a tool for the multimedia creator to tell a story and enhance the drama or impact of their project. Students will also learn about microphone techniques, location recording, workflow, software, editing and mixing techniques used in multimedia sound production for various delivery formats."

Business and Office Administration

AC3510 Intermediate Accounting I

Approve the deletion of AC3510 Intermediate Accounting I from course offerings.

AC3520 Intermediate Financial Accounting II

Approve the deletion of AC3520 Intermediate Financial Accounting II from course offerings.

BA2810 Internet Marketing

Approve the deletion of BA2810 Internet Marketing from course offerings.

BA2090 Marketing Project Management

Approve a change to the course description for BA2090 to read, "Utilizing a nontraditional project management methodology, student groups form businesses that research, implement and carry out marketing activities for community charities. The ongoing term project emphasizes how various components of the marketing mix and the environment are integral to the process of strategic and operational planning. Strategic marketing planning, product strategies, pricing objectives, channel conflict and cooperation problems, distribution systems, and the integrated promotional mix are topics which are interpreted from a "hands on" practitioner's point of view."

BA2100 Not-for-Profit Marketing and Public Relations

Approve a change to the course description for BA2100 to read, "This course applies the basic marketing principles and practices to the operation of a Not-for-Profit Organization. Concepts covered include: forming a board, feasibility, management, the business plan, volunteer organization, lean marketing, business ethics, sponsorships, and fundraising. The course also explores the principles and practices of Public Relations as they apply to both the profit and not-for-profit sectors. Students participate in projects where they apply the skills and knowledge learned in the course."

BA2200 Marketing Research

Approve a change to the course description for BA2200 to read, "This course is designed to familiarize the student with current marketing trends and the use of analytical tools to solve real-world problems. A "hands-on" approach will be taken so that the student is able to research, formulate and apply contemporary marketing strategies in order to meet the client's needs."

BA2390 Organizational Behaviour II

Approve the deletion of BA2390 Organizational Behaviour II from course offerings.

BA2710 Customer Service

Approve the deletion of BA2710 from course offerings.

BA2820 Image Editing and Enhancement

Approve the deletion of BA2820 from course offerings.

Business Administration – Accounting Diploma

approve a change to the Business Administration Accounting Diploma making BA2500 a required course and reducing approved options from (12) credits to nine (9) credits.

HP1210 Tourism Operations Management
HP1220 Food and Beverages Management
HP1230 Accommodations Operations Management
HP1240 Hospitality Practicum I
HP2110 Introduction to Culinary Arts
HP2250 Adventure Tourism and Outdoor Recreation
HP2260 Event and Convention Management
HP2270 Hospitality Practicum II
HP2280 Leadership and Management Excellence
HP2290 Computer Apps for Hospitality Tourism

Approve the deletion of HP1210 Tourism Operations Management, HP1220 Food and Beverages Management, HP1230 Accommodations Operations Management, HP1240 Hospitality Practicum I, HP2110 Introduction to Culinary Arts, HP2250 Adventure Tourism and Outdoor Recreation, HP2260 Event and Convention Management, HP2270 Hospitality Practicum II, HP2280 Leadership and Management Excellence, and HP2290 Computer Apps for Hospitality Tourism from course offerings.

Human Services

CD1145 Practicum II

Prerequisite was deleted by accident. For editorial purposes only.

CD2080 Interpersonal Communication II

Approve a change to the prerequisites for CD2080 from “Successful completion of first year or consent of the department” to “HS1000”.

Nursing Education and Health Studies

NS1225 Community Engagement in a Healthcare Context

Approve a change to the course description for NS1225 removing “Volunteer hours are required” effective April 1, 2020.

NS2710 Pain Assessment and Management

Approve a change in the prerequisite for NS2710 to “NS1160 and NS1500 or equivalent or with instructor permission”.

PEAK**PA1560 Instruction of the Basics of Yoga**

Approve the addition of PA1560 3(0-0-3) UT Pending 45 Hours 15 Weeks Instruction of the Basics of Yoga to course offerings pending university transfer approval.

PF2980 Advanced Training Methodologies

Approve changes to the hours for PF2980 from (1-0-2) to (3-0-0).

Unit Clerk**UC1213 Work Experience**

Approve the deletion of UC1213 from course offerings.

Unit Clerk

Approve a change to the Unit Clerk program reducing total hours from 471 to 315, program credits from 26 to 21 and total weeks from 20 to 15 and removing all reference to work experience from the program description pending AET approval (PAPRS).

Animal Sciences**AH447 Practicum**

Approve a change to the course name for AH447 to Clinical Practicum and a change to the credits from 1 to 5.

Animal Health Technology

Approve a change to the credits in the Animal Health Technology program from 67 to 71 pending AET approval (PAPRS).

Automotive, Parts and Power Engineering**AM1010 Automotive Workshop Practices I**

Approve a change to the credits for AM1010 from 2.5 to 3.

Automotive Certificate Program

Approve a change to the credits for the Automotive Certificate Program from 24.5 credits to 25 credits pending AET approval (PAPRS).

4050 2020-2021 ACADEMIC CALENDAR

MOVED by; Darlene Macdonald and **SECONDED** by; Lorelle Warr that, Academic Council approve the 2020-2021 Academic Calendar as presented.

CARRIED

4051 2020-2021 IMPORTANT DATES

MOVED by; Darlene Macdonald and **SECONDED** by; Lori Bombier that, Academic Council approve the 2020-2021 important dates as presented.

CARRIED

4052 2020-2021 PROGRAM DATES

MOVED by; Darlene Macdonald and **SECONDED** by; Brian Redmond that, Academic Council approve the 2020-2021 program dates as presented.

CARRIED

4053 OPEN DISCUSSION

4054 ADJOURNMENT

THE MEETING WAS ADJOURNED AT 4:50 P.M.

Denise Nowicki, Chair

Laryssa Haycock, Records

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