

**MINUTES OF THE ACADEMIC COUNCIL MEETING
September 14, 2006**

Members:

Council Chair: Dr. Charles Backman - **(Notice of Absence)**

President: - **(Notice of Absence)**

Vice President Academic: Mr. Doug Hart
(Acting President)

Registrar: Mr. Don Brown

Dean of Business: Dr. Rick Erlendson
(Acting Vice President Academic)

Dean of Arts, Science & Education: Dr. Scott McAlpine

Academic Staff Association: Mr. Bruce Macdonald
Ms. Karen Kennedy
Ms. Jean Nordin
Ms. Teresa Evans
Dr. George Ding
Ms. Joan Godbout - **(Notice of Absence)**
Ms. Dianne MacDonald
Dr. Weixing Tan
Dr. Laurie Nock

Alternate: Ms. Liz Richard

Students' Association: Mr. Carl Edozien
Ms. Jennifer Fisher - **(Notice of Absence)**
Ms. Amanda Ford

Employees' Association: Ms. Jill Thomson
Ms. Rosemary Kay
Ms. Catalin Ormay - **(Absent)**¹
Ms. Joanne Stiles - ~~**(Absent)**~~²

Community Members: Mr. Dennis Fedeyko
Ms. Janet Longmate

¹ As amended by Academic Council October 12, 2006

² As amended by Academic Council October 12, 2006

3277 CALL TO ORDER

The Vice Chair called to order the meeting at 4:12 p.m.

3278 AGENDA

MOVED by Dr. Erlendson, seconded by Mr. Hart the agenda be approved, as presented.

CARRIED

3279 MINUTES OF APRIL 27, 2006

MOVED by Dr. McAlpine, seconded by Ms. Nordin the minutes of the meeting of April 27, 2006 be approved.

CARRIED

3280 ACADEMIC COUNCIL MEMBERSHIP

New members were welcomed.

Due to a change in the management of the College and the fact that Administration has been appointed to Council by position title, Mr. Doug Hart will be Acting President. An Acting Vice President Academic will be appointed monthly. Dr. Erlendson is the Acting Vice President, Academic for the month of September.

The complete slate of student representatives will not be known until after the Students' Association elections in October.

3281 ESTABLISHMENT OF MEETING DATES AND TIMES

As per the terms of reference, Academic Councils meets the second Thursday of each month during the academic year. The second Thursday in November of 2006 is November 9th, the day before Fall Session break when there are no classes and Administrative Offices are closed. It is noted that the November meeting is the last meeting where curriculum changes for 2007/08 would be considered for inclusion into the calendar. It is proposed that the November meeting date be changed to November 16, 2006.

MOVED by Ms. Thomson, seconded by Ms. Kay, that the November meeting of Academic Council be held on November 16, 2006.

CARRIED

Council has received notification that the Board of Governors' December meeting is scheduled for December 14, 2006. This is the same date as Academic

Council is scheduled. It is proposed that December 7, 2006 be the December meeting date.

MOVED by Mr. Fedeyko, seconded by Dr. Erlendson, that the December meeting of Academic Council be held on December 7, 2006.

CARRIED

Historically there is a problem making quorum at the May meeting of Council. The May meeting of Council is scheduled for May 10, 2006. By April 24, 2007 all course requirements, including final exams are completed in most programs. Most students leave the College by the end of April. It is suggested that May meeting be changed to April 24, 2007.

MOVED by Ms. Nordin, seconded by Dr. McAlpine to not deal with the May meeting date until hearing back from the Board as to their decision on Council's motion of April 27, 2006 to change Item 1.d of the Academic Council Authorities and Bylaws to read "not more than 10 students,". If this change is not approved the May meeting date will be dealt with at the December 7, 2006 meeting of Council.

CARRIED

3282 ACADEMIC COUNCIL COMMITTEE ELECTIONS

The slate of nominees from the Nominating Committee was reviewed. There were no additional nominations from the floor.

Student Misconduct Non-Academic Offense Committee

Administrative Council requires a faculty representative of Academic Council to be on the Student Misconduct Non-Academic Offense Committee for the period of July 1, 2006 to June 15, 2007.

The Chair called for nominations from the floor. Ms. Nordin volunteered and was unanimously elected.

The Chair asked if Council would like to defer the remaining Committee elections to the October 12, 2006 meeting of Council as was done last year.

MOVED by Ms. Nordin, seconded by Ms. Ford to defer the remaining Committee elections to the October 12, 2006 meeting of Council.

CARRIED

3283 ACADEMIC POLICY REVIEW

List of policies to be reviewed during the 2006/2007 Academic year

The Council received the list of policies to be reviewed during the 2006/2007 Academic Year for information. There was discussion on the best way to handle

review of policies. Where a policy affects students or Student Services, a representative will be among the Committee to review the policy.

MOVED by Ms. Thomson, seconded by Ms. Nordin, that the Grading Policy be reviewed at the November 16, 2006 meeting.

CARRIED.

MOVED by Dr. McAlpine, seconded by Ms. Kennedy, that the Students Rights and Responsibilities Policy be reviewed at the November 16, 2006 meeting.

CARRIED

MOVED by Dr. Erlendson, seconded Ms. Richard, that the Partnership and Collaborations Policy be reviewed at the December 7, 2006 meeting.

CARRIED

MOVED by Ms. Thomson, seconded by Dr. McAlpine, that the Students Awards Policy be reviewed at the December 7, 2006 meeting.

CARRIED

MOVED by Ms. Richard, seconded by Dr. McAlpine, that that Student Academic Grievance Policy be reviewed at the November 16, 2006 meeting.

CARRIED

MOVED by Ms. Thomson, seconded Ms. Nordin, that the Examinations Policy be reviewed at the November 16, 2006 meeting.

CARRIED

MOVED by Ms. Richard, seconded by Ms. Thomson, that Student Misconduct: Plagiarism and Cheating Policy be reviewed at the November 16, 2006 meeting.

CARRIED

MOVED by Ms. Thomson, seconded by Dr. McAlpine, that the Course Outline Policy and the Athletic Eligibility Standards Policy be reviewed at the January 11, 2007 meeting.

CARRIED

Academic Standing: Recognition of Other Learning Experiences Policy

The Academic Standing: Recognition of Other Learning Experiences Policy was presented to Council for reaffirmation.

MOVED by Mr. Brown, seconded by Mr. Hart, that Academic Standing: Recognition of Other Learning Experiences Policy be reaffirmed with editorial changes, as presented.

TABLED

MOVED by Dr. Erlendson, seconded by Ms. Nordin to table review of the Recognition of Other Learning Experiences Policy to the December 7, 2006 meeting.

CARRIED.

Dr. Nock, Mr. Pellerin, Ms. Richard, Ms. Kay and Ms. Thomson will form a Committee to review the policy and bring it back to Council's December 7, 2006 meeting.

Recognition of Academic Achievement Policy

Mr. Brown proposed new policy, Recognition of Academic Achievement Policy, to Council for discussion and accepted for dissemination.

MOVED by Mr. Brown, seconded by Mr. Hart, that the Recognition of Academic Achievement Policy be approved with editorial changes, as presented.

DEFEATED

MOVED by Dr. McAlpine, seconded by Ms. Kennedy that further review of the proposed policy be done by representatives of Students Services, the Students' Association and the Deans prior to presentation to Council.

CARRIED

Guideline for Academic Schedule Policy

Ms. Thomson proposed that changes to the Guideline for Academic Schedule Policy be reviewed at the October 12, 2006 meeting of Academic Council in concert with review of the 2007/2008 Academic Schedule.

MOVED by Ms. Thomson, Seconded by Ms. Nordin that the Guideline for Academic Schedule Policy be reviewed at the October 12, 2006 meeting.

CARRIED

Use of Copyright Materials Policy

The Chair read a memo from Library & Media Services department explaining the revisions they recommend to the policy.

MOVED by Ms. Kay, seconded by Dr. Nock, that the Use of Copyright Materials Policy be approved, as presented.

CARRIED

3284

3285 COMMITTEE REPORTS

Curriculum Committee

The Council received the minutes of the Curriculum Committee meeting of May 2, 2006.

MOVED by Mr. Brown, seconded by Ms. Kennedy, Academic Council approve the recommendations in the Minutes of the Curriculum Committee meeting of May 2, 2006.

CARRIED

In approving the recommendations of the Curriculum Committee, the following changes to curriculum were approved.

Arts and Education

Addition of AN2460 3(3-0-0) Circumpolar Ethnography pending approval of University Transfer.

Human Services

Change in course description of HS2440 3(3-0-0) Lifespan Studies to “The purpose of this course is to familiarize the student with human development across the school years.”

Nursing

Change in admission in the Nursing program – First year, of Aboriginal students from three to four

Science

Deletion of ES1010 3(3-0-3) Introduction to Physical Earth Science, ES1020 3(3-0-3) Introduction to Environmental Earth Science, and ES1030 3(3-0-3) Earth and Life through Time and the addition of ES1000 3(3-0-3) Planet Earth, and ES1050 3(3-0-3) The Dynamic Earth Through Time pending approval from U of A, U of L, U of C, and AU.

Physical Education

Change in lecture and lab hours of PF 2900 (2-0-1) Fitness Assessment and Advanced Counseling to (1-0-3).

Convocation Committee

Council received the minutes of the Convocation Committee meeting of May 11, 2006, for information.

Council received the minutes of the Convocation Committee meeting of July 6, 2006, for information.

Student Awards Committee 2005/2006 Annual Report

Council received the 2005/2006 Annual Report from the Student Awards Committee, for information.

3286 INSTRUCTOR EMERITUS

The honorary designation of Instructor Emeritus is awarded by Grande Prairie Regional College to retired faculty members in recognition of meritorious services. To be eligible, faculty members must have at least 15 years of tenured instructional service and have left full time employment with the College. Instructors achieving this distinction are encouraged to display their continuing affiliation with the College in various ways: research, community service and publications.

MOVED by Ms. Kennedy, seconded by Ms. Thomson that Ms. Donna Kilbey be granted Instructor Emeritus of Grande Prairie Regional College.

CARRIED

3287 ACADEMIC COUNCIL CHAIR PRESENTATION TO BOARD OF GOVERNORS

Dr. Backman's report is attached to the agenda for information.

3288 ACADEMIC ISSUES***Ongoing faculty development***

Dr. Erlendson reported that a thorough evaluation of faculty orientation practices has been completed. A new faculty orientation was built on an "on-boarding" model which included substantially more information. This orientation continues throughout the year. A very useful manual was developed. Feedback indicates that this new model was very successful and it is recommended that it be continued.

A province wide faculty development initiative is being developed. Ms. Korpan has agreed to be the College's representative.

3289 OPEN DISCUSSION

Members are looking forward to a good term and were pleased with the seriousness of the students enrolled. New members can expect a lot to be learned and a busy year ahead.

September 20, 2006 is the Student Welcoming Celebrations.

October 1, 2006 the College begins receiving applications for September 2007 admission.

The College has been involved in some inter-provincial and Alberta-wide meetings and has been pursuing degree completion opportunities.

3290 ADJOURNMENT

The Chair announced the meeting adjourned.

Bruce Macdonald, Vice Chair

Anna Perra, Records

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